

**Burren Junction
Public School**

Leading and Managing the School Procedures

May, 2018

NSW Department of Education

Burren Junction Public School

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Leading and Managing the School Procedures

This policy and associated documents are located on the Burren Junction Public School server, www.burrenjunc-p.schools.nsw.edu/policies.

Rationale:

The NSW Department of Education specifies that each school is to develop their own *'Leading and Managing the School'* procedures.

NSW Department of Education Guidelines

The DoE offers at their internet site a Policy Library that is available to the public for quick and easy access to their *'Leading and Managing the School'* policy. This site can be accessed via this URL address: www.doe.policy library

Burren Junction Public School Guidelines

Burren Junction Public School is a school which takes pride in leadership. It is an excelling school that provides a quality learning environment for all students and is a school which engages with the wider community.

The principal at Burren Junction Public School is guided by, and follows, the Department of Education's policies relating to *'Leading and Managing the School.'*

In 2016 the school undertook external validation under the leadership of the principal, teachers and community members.

Each year the school principal liaises with the Director, the teachers and the school community to evaluate the school against the School Excellence Self-evaluation Framework. In this way the principal addresses the following areas of the School Excellence Framework (version 2, July, 2018) and the requirements of the *'Leading and Managing the School'* policy by reflecting on:

- The role of the principal as a leader accountable to the NSW Department of Education.
- The accountability of the principal as a leader and manager of the school site.
- The role of the principal as a teaching principal at Burren Junction Public School.
- The principal as an educational leader responsible for the development of educational programs which will ensure quality learning and welfare outcomes for all students, regardless of their ability levels, socio-economic background or cultural background.
- The principal as a leader within the school ensuring a collegial and cooperative culture that enables each teacher to reach their full potential as an educator, enabling them to reach their professional goals and aspirations.
- The principal oversees the financial management of the school.
- The principal provides opportunities for the school community to participate in the aspects of the school, assist in the annual school self-evaluation process, the annual school report and the development of the School Plan.
- The principal is an advocate of public education, who promotes quality educational experiences and outcomes for all students.

Furthermore, the principal, teachers and the School Council evaluate the school against the Burren Junction Public School developed Core Processes document to ensure that the school is meeting its unique obligations to the students and the wider school community.